



Business Practice Level 2

Topic: Interacting with people and following company procedure when absent due illness.

Lecture: Mr. Popane

Outcome:

Know how to interact with people in case of illness

Know how to follow company procedures when absent due to illness.

Sickness in the workplace

There are many **contagious** diseases in South Africa, both viral (**virus example Coronavirus**) and bacteria (**germs**). It is compulsory to be vaccinated against many of these diseases. (like getting flu vaccine during winter) to stop you from getting sick and to stop the epidemics. However not all diseases can be prevented in this way.

Going to work when you are not feeling well is not a good idea. Many illnesses are not contagious and can be spread amongst your colleagues through the air or through contact. (**example Flu, Cold, Pink-eye and the deadly coronavirus.**)

Because of the coronavirus we can't go to school and work because it is very contagious.

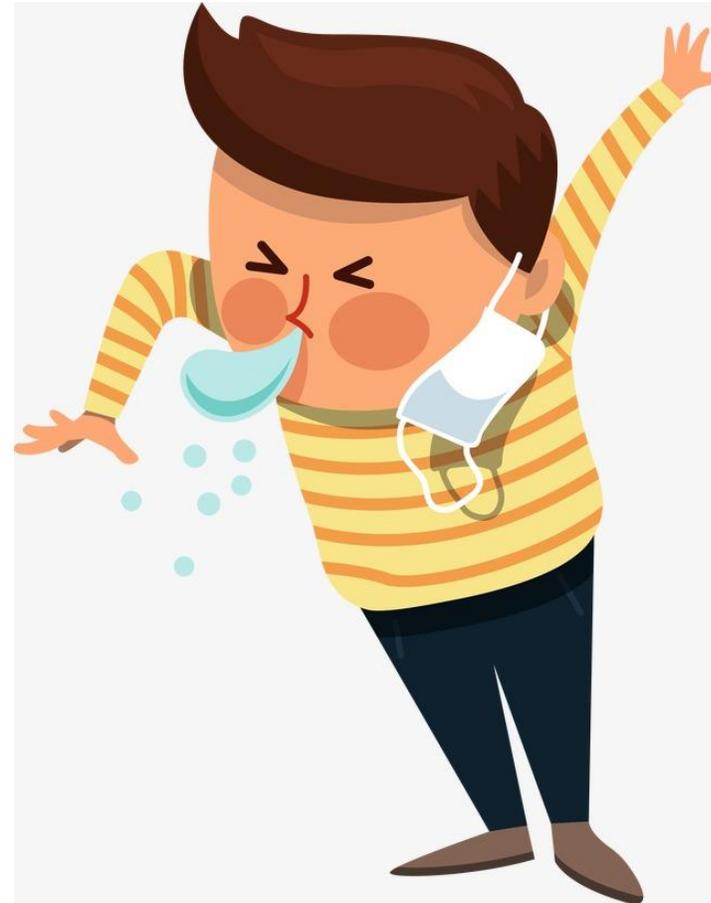
If you as an employee are sick you must not force yourself to go to work, instead go and see a doctor. The doctor will tell you if you are healthy enough to go back to work after he/she has given you medicine.

Because if you go to work while sick you will infect (make other people sick) other people.

Examples of Infectious diseases in South Africa

- ▶ Chicken Pox
- ▶ Meningitis
- ▶ TB
- ▶ Pneumonia
- ▶ Influenza (Flu)
- ▶ Common Cold
- ▶ Hepatitis
- ▶ Coronavirus

People being Sickness



Sick People



Sick People



Company Procedure for Sick leave

Upon your return to work after an illness you will be required to complete a sick leave form. If you have been away from work for longer than one or two days that may be required to produce a **doctor's certificate** to prove that you have been ill and also to ensure your employer that you are no longer infectious (make other people sick) and that your illness cannot be transmitted to anyone.

Example of sick note

Dr. Charles J Peters

Medical Practitioner

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To whom it may concern.

This is to certify that Jeanette was
examined by me on (date of first consultation)

2013/01/12

As I was informed / based on an examination the patient
referred to above will not be fit for his / her normal duties
from 2013/01/08 to 2013/01/21 as a
result of illness.

Reason/s:

Medicinal Condition

Date: 2013/01/08


Dr. CJ Peters
Family Physician

The End

Next Module 15: Planning for unforeseen events

Please stay at Home and stay safe !!!!!!!!!!!!!

