



**Corporate Office**  
Cnr High & Broster Street  
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Bethlehem  
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**higher education  
& training**

Department:  
Higher Education and Training  
REPUBLIC OF SOUTH AFRICA

MLT-ADM-Letterhead-2014-R02

2017-09-15

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KLM/klm

**APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED CANDIDATES FOR THE FOLLOWING POST AT MALUTI TVET COLLEGE:**

<b>POSITION</b>	<b>: LECTURER</b>
<b>SUBJECT</b>	<b>: ENGLISH PSYCHOLOGY OFFICE PRACTICE</b>
<b>POST LEVEL</b>	<b>: PL1</b>
<b>SALARY</b>	<b>: R211 098 P/A</b>
<b>REFERENCE</b>	<b>: MALUTI TVET/BHM002/2020</b>
<b>PERSAL APPOINTMENT</b>	<b>: PERMANENT</b>
<b>CENTRE</b>	<b>: BETHLEHEM CAMPUS</b>

#### **MINIMUM REQUIREMENTS**

- ❖ National Senior Certificate/ Grade 12/Standard 10/ NCV Level 4
- ❖ 3 Year relevant National Diploma/Degree
- ❖ A recognised Teacher's qualification.
- ❖ Valid SACE Registration
- ❖ Knowledge in specified subject area(s)
- ❖ Computer literacy (MS Word, MS Excel, Ms Power Point)
- ❖ Unendorsed Valid Driver's Licence

#### **RECOMMENDATIONS**

- ❖ Assessor Certificate
- ❖ Moderator Certificate
- ❖ Minimum of one-year relevant experience

#### **DUTIES**

- ❖ Teaching and learning delivery (Lecturing).
- ❖ Setting and marking of assessment tasks and processing of marks.
- ❖ Teaching administration.
- ❖ Subject development.
- ❖ Student guidance and support.
- ❖ Any other reasonable ADHOC duties allocated to the staff member.

Applications must be submitted on a PO4/2012 form or Z83 form obtainable from any public service department or from the official DHET website [www.dhet.gov.za](http://www.dhet.gov.za). The application form should be signed and accompanied by certified copies of qualifications, certified copies of

academic transcripts, certified copy of unendorsed valid driver's license, certified copy of ID not older than three months and a comprehensive C.V. Foreign qualifications must be accompanied by a SAQA evaluation report.

Immigrants should apply for Work permits before assumption of duty. People with disability are encouraged to apply.

**NB: Please consider your application as unsuccessful should you not be contacted within 60 days from the closing date of this advertisement. Maluti TVET College reserves the right to withdraw the above mentioned position.**

**NO FAXED OR EMAILED APPLICATIONS WILL BE ACCEPTED**

**All applications should be posted or hand delivered to:**

**Human Resource Manager  
Maluti TVET College: Corporate Office OR  
Private Bag X 33  
BETHLEHEM  
9700**

**Human Resource Manager  
Maluti TVET College: Corporate Office  
Corner High & Broster Street  
BETHLEHEM  
9700**

**Enquiries: Mr HT Basson - Tel: 058 303 1732**

**Closing Date: 03 July 2020 @ 13:00**

*HTB*  
*17/06/2020*