



MALUTI-A-PHOFUNG MUNICIPALITY

Notice 2/2021

NOTICE OF PUBLIC ENGAGEMENTS

Section 153 of the Constitution of the Republic of South Africa, 1996 requires municipalities to structure and manage their administration and budgeting and planning processes to give priority to the basic needs of their communities, and to promote the social and economic development of communities; Section 17 (1) (b) (c) of the Municipal Systems Act, 32 of 2000 requires that municipalities must create processes and procedures for communities to participate in the affairs of the municipality; Section 21 (1) (a) of the Municipal Finance Management Act, 56 of 2003 requires that the Mayor must co-ordinate the process for preparing the annual budget and for reviewing of the municipality's IDP and budget-related policies to ensure that the tabled budget and any other revision of the IDP and budget-related policies are mutually consistent & credible.

Due to lockdown restrictions as declared by the President as per the National Disaster Management Act as a result of the Covid-19 pandemic, the Executive Mayor of Maluti-A-Phofung Municipality will, as part the review process of the municipality's IDP and Budget, not be engaging with her communities in a conventional way as to avoid the further spreading of the virus but will be engaging with communities through radios and via all available social media platforms. Given the predicament we find ourselves in, community members and all interested stakeholders are thus encouraged to submit their community needs to their Ward Councillors, on the drop boxes that will be made available at their respective areas. These needs can also be sent to the municipal offices in all our three (3) offices and can also be sent via this email address: sandilef@map.fs.gov.za or sfaku46@gmail.com or call the Manager: IDP and PMS at 058 718 3700 during office hours.

The closing date for the submission of needs is Friday, 05 March 2021



MALUTI-A-PHOFUNG MUNICIPALITY

PUBLIC NOTICE CALLING FOR THE INSPECTION OF THE VALUATION ROLL AND THE LODGING OF OBJECTIONS

LOCAL GOVERNMENT: MUNICIPAL PROPERTY RATES ACT, 2004 (ACT NO 6 OF 2004), AS AMENDED

Notice is hereby given in terms of Section 49 (1)(a)(i) of the Local Government: Municipal Property Rates Act No 6 of 2004 as amended, hereinafter referred to as the "Act", that the Valuation Roll for the Financial years 2021/22 is open for public inspection at the Maluti-A-Phofung Municipality Offices mentioned below from 08 February 2021 to 09 April 2021.

An invitation is hereby made in terms of Section 49 (1)(a)(ii) of the Act that any owner of property or other person who desires should lodge an objection with the Municipal Manager in respect of any matter reflected in, or omitted from, the Valuation Roll within the abovementioned period.

Attention is specifically drawn to the fact that in terms of Section 50(2) an objection must be in relation to a specific individual property and not against the Valuation Roll as such.

The forms for the lodging of an objection are obtainable at the following addresses during normal office hours:

1. Maluti-a-Phofung Offices: Phuthadijhaba
2. Maluti-a-Phofung Municipality Offices: Kestell
3. Maluti-a-Phofung Municipality Offices: Harrismith (Town) and Intabazwe
4. Harrismith Library

Any person who wishes to lodge an objection in respect of any matter in, or omitted from the roll must do so by filling the objection forms which are available at the above mentioned venues. For further enquires please contact Mr S.E Mazibuko at: 0587183842 or Miss NB Hialele at 0587183765

CHIEF FINANCIAL OFFICER
J MAZINYO



Corporate Office
Cnr High Street &
Broster Street,
Private Bag 333,
Bathutham, 9700
Tel: 058 303 1732
Fax: 058 303 1748
Email Address:
officeman.corp@malutivet.co.za



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED CANDIDATES FOR THE FOLLOWING POSTS AT MALUTI TVET COLLEGE:

POSITION:	CLASSROOM ASSISTANTS
STIPEND:	R3 000 PER MONTH
COLLEGE COUNCIL APPOINTMENT:	12 MONTHS CONTRACT
CENTRE/REFERENCE :	ITEMOHELENG CAMPUS REF:
	MALUTIVET/HTE/2021 (X4)
	HARRISMITH CAMPUS REF:
	MALUTIVET/HARR/2021 (X3)

MINIMUM REQUIREMENTS

- ❖ Completed L4 (including L2 and L3)
- ❖ N.Dip Graduates (All Qualifications)
- ❖ To be familiar with the subjects/programmes of the specific Campus where the duties will be performed (Campuses can be contacted for detailed information on subjects/programmes offered).

DUTIES

- ❖ Classroom administration (Filing, typing records, record keeping)
- ❖ Verification of marks
- ❖ Invigilation (Internal & External examinations)
- ❖ Establishing study groups
- ❖ Recording and controlling absenteeism
- ❖ Peer tutoring
- ❖ Substituting lecturers that are absent for a few periods due to attending meetings or being ill on short notice
- ❖ Supervising extra practice classes in the SSS Computer Labs / Practicum Rooms / Study Rooms
- ❖ Performing duties as examination assistants in the marking centres during November
- ❖ Assisting students on Saturdays/after hours
- ❖ Assistance with registration
- ❖ Any other duties allocated by campus management

All applications can be hand delivered or mailed to the below mentioned Campuses:

1. Itemoheleng Campus Contact Person Ms D.P Maqaelane 058 713 0296
2. Harrismith Campus Contact person MS LP Tshabalala 058 622 2785

The Campus can be contacted telephonically should any applicant wish to submit his/her application via courier/postal service.

POSITION:	GROUNDSMAN X 2
SALARY LEVEL:	02
SALARY:	R102 534 P/A
REFERENCE :	MALUTI TVET/LERE001/2021
PERSONAL APPOINTMENT :	PERMANENT
CENTRE :	LERE LA TSHEPE CAMPUS

MINIMUM REQUIREMENTS

- ❖ Basic numeracy and literacy skills
- ❖ Relevant work experience

RECOMMENDATION

- ❖ Knowledge of gardening equipment and maintenance procedures.
- ❖ Knowledge of lawn care practices.
- ❖ Knowledge of pruning and trimming techniques
- ❖ Knowledge of garden maintenance and planting practices.
- ❖ Good Communication and interpersonal skills.

CORE DUTIES

- ❖ Prune and trim flowers and trees
- ❖ Remove weeds and garden refuse
- ❖ Apply insecticides
- ❖ Cultivate the soil for trees and flowers
- ❖ Grass cutting and weed control
- ❖ Cutting of verges
- ❖ Repair minor defects of gardening equipment and tools
- ❖ Detect and report malfunctioning of garden equipment and tools
- ❖ Ensure the overall cleanliness of Campus grounds
- ❖ Maintain existing grounds by caring for plants, trees, etc.
- ❖ Plant flowers, trees and lawns.
- ❖ Landscaping of the whole campus.
- ❖ To perform any other duties related to the post.

Applications must be submitted on a new Z83 form obtainable from any Public Service Department as well as Maluti TVET Corporate Office or from DHET Official website: www.dhet.gov.za (and be signed) and should be accompanied by originally certified copies of formal qualifications, driver's licence and ID not older than three months and detailed CV.

Immigrants should apply for work permits before assumption of duty. People with disability are encouraged to apply.

NB: Please consider your application as unsuccessful should you not be contacted within 60 days from the closing date of this advertisement. Maluti TVET College reserves the right to withdraw any of the above mentioned positions.

NO FAXED OR EMAILED APPLICATIONS WILL BE ACCEPTED

All applications should be posted or hand delivered to:

Human Resource Management Maluti TVET College: Corporate Office Private Bag X 33 BETHLEHEM 9700	OR	Human Resource Management Maluti TVET College: Corporate Office Corner High & Broster Street BETHLEHEM 9700
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Enquiries: Mr GD Mokoena - Tel: 058 303 1732 - Closing Date: 05 March 2021 @ 13:00