



Corporate Office
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**higher education
& training**

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

MLT-ADM-Letterhead-2014-R02

2017-09-15

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KLM/ldm

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED CANDIDATES FOR THE FOLLOWING POST AT MALUTI TVET COLLEGE:

POSITION : CLEANER
SALARY LEVEL : 02
SALARY : R102 534 P/A
COLLEGE COUNCIL APPOINTMENT: 3 YEARS (SEDA FUNDING)
REFERENCE : MALUTI TVET/CFER1003/2021
CENTRE : CENTRE FOR ENTERPRENENEURSHIP RAPID INCUBATOR

MINIMUM REQUIREMENTS

- ❖ Basic numeracy and literacy skills
- ❖ Relevant work experience

RECOMMENDATION

- ❖ Grade 10 or higher qualification will be an added advantage

DUTIES

- ❖ To provide cleaning service inside and outside the buildings.
- ❖ Inside duties include the following;
 - >cleaning of windows and floors.
 - >cleaning of offices.
 - >daily cleaning of toilets; and replacement of toiletries in toilets.
- ❖ Preparing tea and refreshments for visitors.
- ❖ Preparing venues for meetings and gatherings.
- ❖ To perform any other duties related to the post.

Applications must be submitted on a new Z83 form obtainable from any Public Service department as well from the official Maluti TVET College website www.malutivet.co.za. The application form should be fully completed, dated and signed and accompanied by originally certified copies of formal qualifications, certified copy of unendorsed valid drivers licence (where applicable), certified copy of ID (both sides if it is a smart card ID) not older than six months and a comprehensive C.V with contact details of least three references. Foreign qualifications must be accompanied by a SAQA evaluation report.

Immigrants should apply for work permits before assumption of duty. People with disability are encouraged to apply.

NB: Please consider your application as unsuccessful should you not be contacted within 60 days from the closing date of this advertisement. Correspondence will be limited to short-listed candidates only. Successful candidates will be subjected to security screening. Maluti TVET College reserves the right to withdraw the above mentioned position.

NO FAXED OR EMAILED APPLICATIONS WILL BE ACCEPTED

All applications should be posted or hand delivered to:

**Human Resource Management
Maluti TVET College: Corporate Office OR
Private Bag X 33
BETHLEHEM
9700**

**Human Resource Management
Maluti TVET College: Corporate Office
Corner High & Broster Street
BETHLEHEM
9700**

Enquiries: Mr GD Mokoena - Tel: 058 303 1732

Closing Date: 26 November 2021 @ 13:00

